

CLAIM FORM INSTRUCTIONS

Volkswagen Fuel Economy Settlement Claim Form

Instructions for Completing the Enclosed Claim Form

Carefully read the instructions below, and the full Notice available at www.VWmpgSettlement.com, before filling out your Claim Form. To receive payment, you must submit the completed Claim Form with necessary documentation to the Claim Administrator no later than 30 days after the Settlement receives final approval. Under the currently proposed schedule, that would mean a deadline no later than March 29, 2020 if filing online, or postmarked by March 29, 2020 if filing by mail. Claim Forms submitted after the deadline will not be considered. **Although you can complete and return the enclosed Claim Form, the fastest way to submit a claim is online at www.VWmpgSettlement.com.**

If you have questions about this Claim Form, please visit the Settlement website at www.VWmpgSettlement.com for additional information. You may also contact the Claims Administrator at 1-855-942-0395, or info@VWmpgSettlement.com, with your questions.

To complete your Claim Form, you must include the following:

1. **Claim Information:** Please neatly print or type all information requested on the enclosed Claim Form. **Submit only one Claim Form per Vehicle Identification Number (VIN).**
2. **Documentation:** Include copies of all required documentation with your Claim Form submission. Documentation requirements vary based on the ownership or leaseholder status of the vehicle. Please carefully review the documentation requirements for your claim.
3. **Claim Submission:** The fastest way to submit a claim is online at www.VWmpgSettlement.com. **Your electronic claim must be submitted by March 29, 2020.** If you submit a paper Claim Form, it must be **postmarked no later than March 29, 2020**, and sent via U.S.P.S., addressed to:

Volkswagen Fuel Economy Settlement
Claims Administrator
P.O. Box 3240
Portland, OR 97208-3240

Claim Verification: All Claims are subject to verification. You will be notified if additional information is needed to verify your Claim.

Assistance: If you have questions concerning this Claim Form or need additional copies, contact the Claims Administrator at Volkswagen Fuel Economy Settlement, P.O. Box 3240, Portland, OR 97208-3240, via email at info@VWmpgSettlement.com, or by calling 1-855-942-0395.

Do you need to file claims for more than 10 vehicles? If you need to file Claims for more than 10 vehicles, please do not use this Claim Form. Instead, contact info@VWmpgSettlement.com for assistance in filing your Claim.

PLEASE KEEP A COPY OF YOUR CLAIM FORM AND PROOF OF MAILING FOR YOUR RECORDS.

Failure to submit the required documentation or to complete all parts of the Claim Form may result in denial of the claim, delay its processing, or otherwise adversely affect the Claim.

If you have questions about this Claim Form, please visit
www.VWmpgSettlement.com, or call 1-855-942-0395

CLAIM FORM

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If you have more than one eligible vehicle, you must submit a separate Claim Form for each vehicle.

I. VEHICLE OWNER/LEASEHOLDER INFORMATION

Please provide your name and contact information below. Correspondence concerning this claim will be directed to the address provided below. You must notify the Claims Administrator if your contact information changes after your Claim is submitted. If the potentially eligible vehicle has multiple registered owners or lessees, only one owner or lessee is required to fill out this form.

Primary Owner/Lessee First Name:

MI:

Last Name:

Company Name (if the vehicle was owned or leased by a company):

Address 1:

Address 2:

City:

State:

ZIP Code:

Email:

Phone Number:

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Check the box to receive updates and notifications by U.S. Mail only.

II. VEHICLE INFORMATION

Vehicle Identification Number:

Please neatly print or type the Vehicle Identification Number (VIN)* of your eligible vehicle below. **If you have more than one eligible vehicle, you must submit a separate Claim Form for each vehicle.**

* A VIN is a 17-character number that can be found on the driver's side dashboard and/or driver's side door post

Status of Vehicle Ownership or Lease:

Please select **one** of the following vehicle ownership or lease conditions:

- I owned the vehicle as of August 30, 2019 ("Current Owner")
- I owned the vehicle and sold it before August 30, 2019 ("Former Owner")
- I leased the vehicle as of August 30, 2019 ("Current Lessee")
- I leased the vehicle, my lease terminated before August 30, 2019, and I did not purchase the vehicle off lease ("Former Lessee")

Dates of Ownership or Lease:

Please provide the date you purchased the vehicle **OR** began leasing the vehicle.

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MM DD YYYY

If you are a Former Owner or Former Lessee, please provide the date that you sold your vehicle or the date that your lease ended. If you are a Current Lessee, please provide the date that your lease is scheduled to end.*

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MM DD YYYY

* If your vehicle was totaled, enter the date the vehicle was transferred to an insurance company or otherwise sold to a junkyard, salvage dealer, or the equivalent. If you purchased your vehicle off lease and then sold it, enter the sale date.

**If you have questions about this Claim Form, please visit
www.VWmpgSettlement.com, or call 1-855-942-0395**

